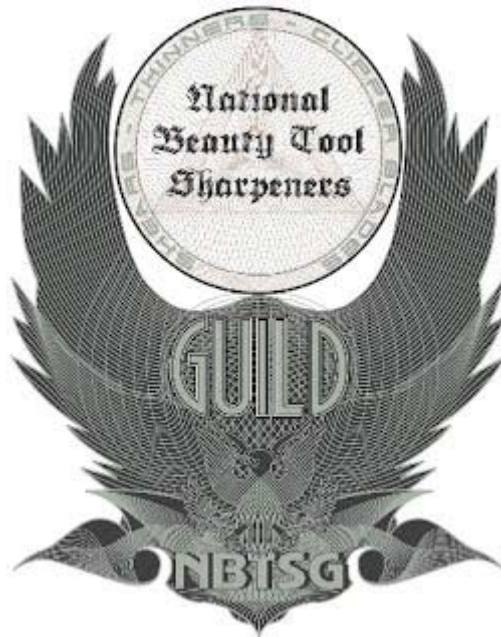


# 2018

**National Beauty Tool  
Sharpeners Guild, Inc.**

**Board of Directors**

Loren Dalla Betta  
Lou Gean  
Jesse Hockett  
James McGrew  
Bonnie Megowan  
Eddie Noakes  
Dayna Schleufer  
Jason Sturm  
Eric Wunder



## **POLICY PROPOSAL**

NBTSG committees consider policies and oversee guild operations, programs, and activities within their jurisdictions. They identify issues for policy review, gather and evaluate information, and recommend courses of action to the Board of Directors.

# NBTSG Policy Proposal & Approval Form

Policy Name: SATELLITE CERTIFICATION EVENTS

Governing Committee: CERTIFICATION

Committee Chair: LOU GEAN

Committee Vice Chair: JAMES MCGREW

Proposed Implementation Date: IMMEDIATE

Policy Proposal Summary:

Satellite certification events are an opportunity for the Guild to introduce and offer certifications to sharpeners more frequently in different locations throughout the year.

Submitted to membership for comments?  NO  YES Comment Period: \_\_\_\_\_ days.

Date submitted for comments: \_\_\_\_\_ Date comment period closed: \_\_\_\_\_

The attached policy proposal was approved by the CERTIFICATION committee to be forwarded to the NBTSG board of directors for consideration on the 11 day of January, 2018.

Signed: LOU GEAN, Date 01/11/2018  
Committee Chair

Board of Directors Vote Count: 7 APPROVE 1 DISAPPROVE

The attached policy proposal was considered by the NBTSG board of directors and  APPROVED  DISAPPROVED on the 2 day of February, 2018.

Signed: Jesse Hockett, Date 02/03/2018  
Chairman of the Board

Signed: Loren Dalla Betta, Date 02/03/2018  
Secretary

## Satellite Certification Events

Satellite certification events are an opportunity for the Guild to introduce and offer certifications to sharpeners more frequently in different locations throughout the year.

Coordination between the Guild and non-Guild event organizers should be conducted jointly by the certification committee and the marketing committee. The certification committee is responsible for planning and executing the certification activities; selecting and training judges and proctors; and identifying the resources required. The marketing committee is responsible for communicating with the event organizers; advertising & publicizing the certification opportunity; and acquiring the venue used for testing.

The certification committee chair will present the proposal for conducting a satellite certification event to the board for approval before it is announced publicly. The proposal should include details including dates, location, estimated costs, and list of confirmed judges and proctors who will oversee the event.

In order to ensure fairness and consistency, the price for the participant attempting certification at a satellite certification event will be the same for all satellite certification events held for the whole calendar year. All monies for the satellite certification event will be collected and controlled by the Guild.

Certification will use the same process, score sheets and criteria that is used to conduct Master Certification programs at the annual convention with the following changes:

1. The satellite certification event will be conducted by a qualified judge who will be the Lead Judge for the event. Other proctors do not have to be qualified judges but should be certified guild members if possible.
2. Certified Sharpener is the highest certification level that will be awarded regardless of the number of points achieved.
3. Judging will be conducted off site after the event. The certification packages will be collected by the Lead Judge. The Lead Judge will conduct the first evaluations within **7** days of the event. After the Lead Judge evaluates the contents of the package they will place their score sheets in a sealed envelope and write their name on the outside of the envelope and place the envelope inside the package for each participant package then send the packages to the second judge who will repeat the evaluation process within **7** days after receiving the packages then send everything to the appropriate sub-committee chair. The sub-committee chair will open both sealed envelopes for each participant package and compare the scored evaluations provided by the first two judges within **7** days after receiving the packages.

If there is less than a **10%** point discrepancy between the totals of the two evaluations for a participant package then the two evaluations will be averaged to come up with the final score that will be used to determine if the participant achieved certification.

If there is more than a **10%** point discrepancy between the totals of the two evaluations for a participant package then the package will be sent to a third judge who will repeat the evaluation process within **7** days after receiving the packages. The three evaluations will then be averaged to come up with the final score that will be used to determine if the participant achieved certification.

The certification packages, including all completed score sheets, will be returned to the participant within **30** days of the satellite certification event. The certification committee chair can waive the schedule requirements under extenuating circumstances and will be responsible for notifying the participants.

NBTSG SATELLITE CERTIFICATION PROPOSAL FORM

RESET FORM

Main event name

Event dates

Certification date

Certification registration dates

Primary POC for the outside organization

Primary coordinator for the guild

Will it be at the same location or off site from the main event?

Co-Located with Event

Event location address

Certification location address

Certification(s) offered

Shears

Blades

Number of participants allowed

Shears

Blades

Lead Judge (Shears)

Second judge (Shears)

Third judge (Shears)

Lead Judge (Blades)

Second judge (Blades)

Third judge (Blades)

Proctors

Is there room for test to be done in vehicles? **Yes**

Are there enough proctors to watch? **Yes**

Budget for the event

Person preparing the test packets

How will the certification fee be collected?

Cost of the certification room(s)

Additional comments: