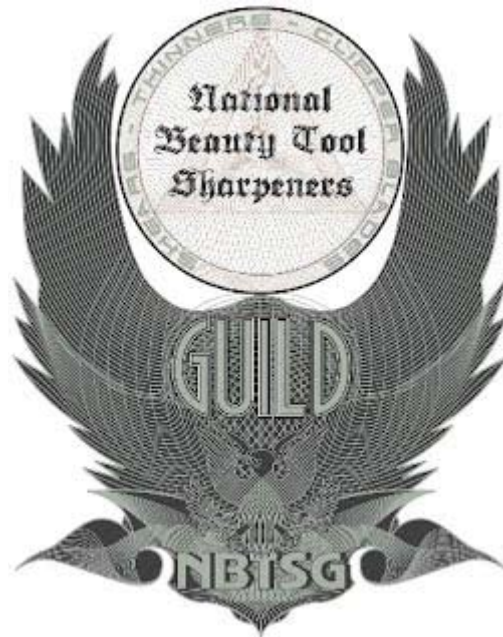


# 2018

**National Beauty Tool  
Sharpeners Guild, Inc.**

**Board of Directors**

Loren Dalla Betta  
Lou Gean  
Jesse Hockett  
James McGrew  
Bonnie Megowan  
Eddie Noakes  
Dayna Schleufer  
Jason Sturm  
Eric Wunder



## **POLICY PROPOSAL**

NBTSG committees consider policies and oversee guild operations, programs, and activities within their jurisdictions. They identify issues for policy review, gather and evaluate information, and recommend courses of action to the Board of Directors.

# NBTSG Policy Proposal & Approval Form

Policy Name: Mail in Certification Journeyman Program

Governing Committee: Certification

Committee Chair: Lou Gean

Committee Vice Chair: James McGrew

Proposed Implementation Date: Immediate

Policy Proposal Summary:

Mail in certifications are an opportunity for the guild to introduce and offer entry level certifications to sharpeners more frequently and in different locations throughout the year. In order to ensure fairness and consistency, the shears used in the kit and the price for the mail in certification will be the same as the satellite certification events held for the whole calendar year. All monies for certification will be collected and controlled by the Guild. The shears will not require the blades to be adjusted (bent/twisted/tweaked) or serrations/corrugations to be added. Journeyman Sharpener is the highest certification level that will be awarded for mail in certifications regardless of the number of points achieved.

Submitted to membership for comments?  NO  YES Comment Period: 7 days.

Date submitted for comments: 3/15/2018 Date comment period closed: 03/22/2018

The attached policy proposal was approved by the Certification committee to be forwarded to the NBTSG board of directors for consideration on the 22 day of March, 2018.

Signed: Lou Gean, Date 03/22/2018  
Committee Chair

Board of Directors Vote Count: 5 APPROVE 0 DISAPPROVE

The attached policy proposal was considered by the NBTSG board of directors and  APPROVED  DISAPPROVED on the 25 day of March, 2018.

Signed: Jesse Hockett, Date 03/26/2018  
Chairman of the Board

Signed: Loren Dalla Betta, Date 03/26/2018  
Secretary

## **Mail In Certification Journeyman Program**

Mail in certifications are an opportunity for the guild to introduce and offer entry level certifications to sharpeners more frequently and in different locations throughout the year.

In order to ensure fairness and consistency, the shears used in the kit and the price for the mail in certification will be the same as the satellite certification events held for the whole calendar year. All monies for certification will be collected and controlled by the Guild.

Mail In Certification will use the same process, score sheets and criteria as the Master Certification program with the following changes:

1. The shears will not require the blades to be adjusted (bent/twisted/tweaked) or serrations/corrugations to be added. The Set & Alignment and Blade Corrugation sections of the score sheets will not be used. Two steel A5 detachable clipper blades will be used for blade cert.
2. The mail in certification process will be managed by qualified judges who will be designated as the Lead Judge for mail in certifications by the certification committee chair.
3. Journeyman Sharpener is the highest certification level that will be awarded for mail in certifications regardless of the number of points achieved.
4. The process will be conducted via mail. Once a participant has registered for mail in certification the certification committee chair will be notified and a mail in certification kit will be shipped to the participant. The participant will have 10 days to correct the shears and return the kit for evaluation. The completed certification kit will be mailed by the participant directly to the Lead Judge as identified in the kit. The Lead Judge will conduct the evaluation within 7-10 days of receiving the certification kit. After the Lead Judge evaluates the contents of the kit they will place their detailed score sheets in a sealed envelope and write their name on the outside of the envelope and place the envelope inside the kit then send the kit to the appropriate sub-committee chair or designated representative. The sub-committee chair will open the judge's sealed envelope and review the evaluation for completeness and accuracy within 10 days after receiving the kit.

The sub-committee chair or designated representative will work with the Lead Judge to resolve any discrepancies within 10 days after receiving the kit. The certification committee chair will be notified of the certification results and the kit will be returned to the participant.

The certification kit, including all completed score sheets, will be returned to the participant within 30 days of the Lead Judge receiving the certification kit. The certification committee chair can waive the schedule requirements under extenuating circumstances and will be responsible for notifying the participants of any delays.